

CERTIFICATE COURSE: **DEBT COLLECTING**

Let us help you qualify as a proficient Debt Recovery professional and get a head start on your career.

WHY TRAIN WITH THE BEST?

If you are looking to secure a career in law or business, the South African Law School offers you the leading edge in accredited training. Established in 1996, the school has successfully delivered specialist courses focused on vocational expediency. Expertly facilitated by qualified attorneys, the school's specialist modules offer practical direction for legal support staff of professional practices, financial institutions, corporations and small to medium size businesses.

COURSE OUTLINE

The course includes the theory and rules of Debt Collecting as well as the drafting of all relevant documentation. The core modules covered are:

- Introduction to Debt Collecting
- Jurisdiction
- The Parties
- Letters of Demand
- Summons & Causes of Action
- Default Judgments
- Execution of the Judgment
- Emoluments Attachments
- Section 65 Proceedings
- Costs and Accounting to the Client
- Defended Actions
- Debt Collecting Act and Collectors Council

WHO SHOULD ATTEND?

- Students looking for a career in Debt Recovery or Credit Management.
- Employees in Debt Collecting companies or self-employed Debt Collectors.
- Anyone working in a bank, credit/finance house or in a debtors/credit control enterprise.

COURSE DURATION

The course runs over approximately 5 months (part-time).

PROCEDURE TOWARDS COMPETENCY

Classes are lecture based with an examination at the end of the course.

CERTIFICATION

For successful completion of the course:

- ✓ A pass mark of 50% or more is required.
- ✓ All fees must be paid up.





ADMISSION REQUIREMENTS

Recommended requirements are a Grade 12 (matric) or 23 years of age with 2 years work experience.

2017 COURSE FEES: (PART-TIME)*

Cash: Payment in full **R10 130**

Payment Plan: Deposit + instalments **R12 156**

Option 1: Deposit R5 600 + four consecutive monthly instalments of R1 639

Option 2: Deposit R6 600 + four consecutive monthly instalments of R1 389

*Course Fee excludes course manual & student card.

CONTACT US

For more information and assistance with fees & application forms please contact the Student Enrolment Officer by phone or email.

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Your future in law starts here.

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